

Contractor Name:		Site Name:	
Engineer's Name:	Site No:	Date of Visit:	

Lossnay Unit Details		
Model No:	Serial No:	Area Served

Lossnay Checklist		
Tasks	Frequency	Tick box or record reading
Clean Lossnay unit filters	Every Visit	
Clean Lossnay unit core	Every Visit	
Check inside the unit for any visual signs of water or moisture	Every Visit	
Check fan motor and blade visual inspection	Every Visit	
Check operation of bypass damper	Every Visit	
Check supply air outlet has adequate air flow	Every Visit	
Check exhaust air outlet has adequate air flow	Every Visit	
Check return air inlet has adequate air flow	Every Visit	
Check outside air inlet has adequate air flow	Every Visit	
Check electrical connections are made and secure	Every Visit	
Check controls operation	Every Visit	
Check thermistor readings are accurate	Every Visit	

Additional Notes and Tasks Carried Out